

TIPS ON CROPPING PHOTOS IN KODAK EASYSHARE

- Open Kodak EasyShare Software, click on one of the photographs in the album that you want to edit, in the top row of icons, click on 'Edit'
- A new window will show up with the picture much enlarged. You can magnify the picture by moving the slider near the bottom of the picture from left to right. At the same time you will see the image getting magnified. When the slider reach the end to the right, you can see individual pixels appearing as squares with different colour, according to the colour of original picture
- Put the mouse cursor over the picture, it will turn into a hand. Click and hold the left hand button of the mouse and move the mouse, you will see the picture moving, so that you can quickly view different parts of the picture
- Click on the 'Crop' button and you will see a rectangle over the picture. To the left of the picture there is a list of steps. In step 1 you select the size of the picture you want (it is in mm, 25 mm is about one inch). Click in the rectangular box and there will be a list of different sizes of the final picture and orientation. Landscape means wider than height, portrait means taller than width. Select the size that you want. Put the mouse cursor inside the rectangle, it changes into a hand. Press the left button of the mouse and you can drag the rectangle around to change the position, and the final composition of the photograph that you want.
- If you click the 'Free form crop' in step 1, a similar rectangle will appear, but there are tiny little squares in each of the corners of the rectangle as well as in the middle of each side. Put the mouse cursor over these tiny squares, it will change into \leftrightarrow . Press and hold the left button of mouse, you can drag the tiny square to enlarge or diminish the size of final photograph in any direction you wanted. Move the mouse cursor inside the photograph, you can again drag the rectangle or square that you have created in different directions to get the final photograph that you want
- When you are finished, click 'Accept' button in the lower left corner. If you don't want to crop, you can click 'Cancel' and it will go back to the original window that you started
- After you have clicked 'Accept' the cropped picture will appear instead of the original picture. If you don't like what you see, you can still go back to the original picture by clicking the 'Undo' button at the lower left corner. The original picture will return
- When you are finished, click the blue 'Close' button in the right lower corner, a small window will appear asking you whether you want to save your changes, you can click 'Yes' if you like the changes